

# SUPERIOR COURT OF THE STATE OF ARIZONA

Pima County Juvenile Court

*Adoptions & Guardianships Program*

2225 EAST AJO WAY

TUCSON, ARIZONA 85713-6295

520-724-2920; 520-724-9239

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To Whom It May Concern:

In order for the court to determine what should happen in your case Title 8 Guardianship case, it is necessary that you notify the judge about your situation and desired outcome. Please use the appropriate form to clarify what action you would like to take. Forms include:

1. Petition and Order to Revoke Guardianship
2. Motion and Order to Appoint Successor Guardianship
3. Motion and Order to Appoint Co-Guardian
4. Affidavit for Successor or Co-Guardian
5. Motion and Order concerning Visitation Enforcement
6. Motion and Order concerning Visitation Modification

You can attach a letter to the petition or motion to completely explain the situation and the reasons you are requesting a change to the current permanent guardianship. Be sure you include your current mailing address and your phone number in the letter.

Please complete each document in detail including your court case number, the names of the child(ren) involved and date(s) of birth. Fill in all spaces. If a space does not apply write, "N/A" in the space for the answer. Your correspondence should be addressed to the judge who initially presided over your case.

When you have completed the paperwork, file the completed motion along with any attached documents and the order with the Clerk of the Court. Also send a copy to the appropriate parties. The clerk will route the pleading to the judge for a review. The judge will take action on the pleading and you will be notified of the next step in writing by the court.

The Clerk charges a fee for certain filings. Fees are subject to change. Check with the Clerk's office to verify actual fee amounts.

Pima County Juvenile Court Center  
Clerk of the Court  
2225 E. Ajo Way  
Tucson, Arizona 85713

If your circumstances are more complex or you are uncertain that the forms meet your needs, you may choose to obtain the services of a qualified family law attorney.

## CORE VALUES

Justice for All - Community Safety - Accountability - Competency Development  
Staff Development and Participation – Pursuit of Excellence – Collaboration with Stakeholders